

Print Name \_\_\_\_\_

**DOCTOR OF EDUCATION IN EDUCATIONAL LEADERSHIP**  
**Learning Associate Admission Agreement**  
**Northern Kentucky University**

enjoyable, rewarding, and successful experience. We want to be sure that you, as a program learning associate, are fully informed about the expectation for successful participation and program completion. Please carefully review the following information which is essential to achieve program goals. Also refer to our Website, <http://edd.nku.edu>, for additional information about the program, particularly the *Learning Associate Handbook* (sent to you via e-mail).

**Necessary Resources:**

Computing resources, (preferably a wireless computer) including:

- High-speed internet access for Web browser, e-mail, BlackBoard, myNKU, etc.
- Software (MS Office) for word processing, presentations, spreadsheets, e-mail, and data  
NKU offers educational discounts for software. Also, through the Virtual Private Network (VPN), you connect securely to certain systems when you are not on campus.
- Flash Drive (4 GB or greater)

All text and course materials

APA manual current edition

Other materials required for course outcomes

Transportation to classes, presentation, clinical sites, etc.

**Expectations:**

The program faculty recognizes that you have numerous personal and professional responsibilities beyond those associated with doctoral studies. Every effort will be made to align and embed course outcomes through real-life and applicable scenarios with reasonable timelines. In addition to personal/professional commitments, you have responsibilities to your fellow learning associates. Included among these:

Maintain continuous enrollment in courses associated with your cohort.

Be a responsible member of the cohort by fully participating in all cohort activities and supporting its members.

Complete all course and program requirements in a timely (within 8 years) and professional manner in the allotted time frame.

Apply the highest level of professionalism to all outcomes.

Modify and apply life and work strategies that will permit making progress in the program while meeting personal, professional, and family responsibilities.

**Financial Responsibility:**

Tuition and fees are charged on a per graduate credit basis. Please consult the Office of Student Account Services for details at <https://studentaccountservices.nku.edu/tuition.html>.

\_\_\_\_\_ Initial here to agree that you have read and accept the terms of the Learning Associate handbook.

*My signature below indicates that I understand and agree to fulfill the expectations, responsibilities and requirements for being a learning associate of the Ed.D. Program. Failure to meet the above stipulations may require me to be withdrawn from the program.*

\_\_\_\_\_  
Learning Associate Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Director Signature

\_\_\_\_\_  
Date